

## The CHA Community Outreach

**Purpose:** The purpose of the Community Outreach Committee is to ensure the visibility of the Church Hill Association and engagement with community members across all areas of the neighborhood. This will contribute to the creation of a positive experience for existing CHA members and support membership growth by raising the profile of the association in the community. The committee will host regular events in and around Church Hill providing a fun and social outlet for individuals and families to gather. The committee will also work to highlight events and information about Church Hill and the work of the association on social and other types of media and work with the Membership Coordinator to ensure prospective new members receive follow up information after events.

**Committee Officers and Membership:** The President of CHA will appoint a chair to the committee, who will be the liaison with other area organizations to coordinate activities, a voice of CHA to bring the interests/ideas to the Board for action and a distributor of information to the CHA by submitting a summary of activities/events in the monthly newsletter. The Membership Coordinator will be a standing member of the committee. The chair will have the responsibility of recruiting a secretary and a vice chair if the group deems them necessary. A board member must serve on the committee

The committee will be open to any CHA member. Only CHA members can vote on resolutions to be recommended to the CHA Board. Non-CHA members can attend the Committee meeting and can comment on matters if recognized by the chair but cannot vote. A call for members will be made through the CHA Newsletter as well as through the association's messaging system at least twice annually.

**Meetings:** The committee will meet at the call of the chair(s), at least three times a year. Any committee member may request a call for a meeting. Meeting notices will be made through the association's electronic adopted messaging system at least one week in advance unless an emergency exists that warrants immediate attention. Meetings will be held at a meeting site convenient to the committee (e.g., the Patrick Henry Pub). Regularly scheduled and publicized meetings may be determined by the committee to meet its changing needs.

**Voting:** Upon a week's notice of a meeting to the CHA membership, a resolution may be proposed by a committee member. Upon a majority vote by those committee members present, a resolution will be approved and forwarded to the Board of CHA for its recommendation to the membership.

**Spokesperson:** The President of the association is the association's official spokesperson. Only with the President's prior authorization may the chair or any committee representative speak on behalf of the association to the media or any government official or commit the association to any formal oral or written obligation.